

Chrono

OTE 86-1016

2 May 1986

STAT

MEMORANDUM FOR:

[Redacted]

VIA: Chief, Career Trainee Division

STAT

FROM:

[Redacted]

Executive Officer
Office of Training and Education

SUBJECT: Letter of Appreciation for Providing Secretary Support
to O-D/OTE

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During the week of 7 April - 11 April, when [Redacted] was attending the Midcareer Course, you very effectively aided the Office of the Director of Training and Education. Your efforts made it possible for the office activity to continue in an efficient and businesslike fashion. I want to express my appreciation, as well as that of the others here on the Director of Training and Education's staff, for your work and assistance. You certainly helped us. I hope you found it interesting and informative.

STAT

[Redacted]

SUBJECT: *Letter of Appreciation for Providing Secretary Support to O-D/OTE*

Distribution:

Original



- 1 - OTE Chrono*
- 1 - OTE/PB (copy of each for S/F)*
- 1 - Registry*

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DDA/OTE



(2 May 1986)